

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 4/25/2013

Action Requested By:
Finance

Agenda Item Type
Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: 

Date: 4/15/13

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 4/25/2013

Department Contact: Cecilia Summers

Phone # 427-5060

Contract or Agreement: Agreement with Low Bidders

Document Name: 20130425Pro bids

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

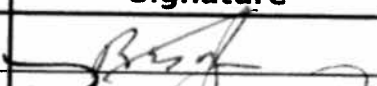

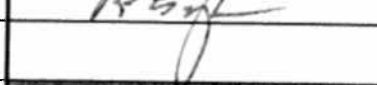
Account Number:

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

<u>Not Applicable</u>	Grant Name:
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Department	Signature	Date
1) Originating		4/15/13
2) Legal		4-16-13
3) Finance		4/15/13
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.13-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of April 25, 2013 appearing on the margins of the first pages, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Woody Anderson Ford	Hybrid Sedans Pricing Agreement	Model Year
Tractor & Equipment Co.	Heavy Equipment- Komatsu D51PX-22 dozer	One Year
Huntsville Tractor & Equipment Thompson Tractor Company Inc.	Kubota KX080-4R3A Excavator CAT 324EL Excavator	
Inergy Propane dba Country Gas	Propane Provider	One Year W/Extensions
Allied Tube and Conduit Hall Signs Inc. Vulcan Inc.	Traffic Signs, Post & Hardware	One Year W/Extensions
Merritt Veterinary Supplies Inc.	Animal Drugs & Supplies	One Year W/Extensions

ADOPTED this the 25th day of April 2013 .

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 25th day of April 2013.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE

April 25, 2013

I

* Current Contract Holder

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Woody Anderson Ford Huntsville, AL	Hybrid Sedans Pricing Agreement	Model Year	
Tractor & Equipment Co. Decatur, AL Huntsville Tractor & Equipment Huntsville, AL Thompson Tractor Company Inc. Huntsville, AL	Heavy Equipment (2) Excavators (1) Dozer	One Year	1
*Inergy Propane dba Country Huntsville, AL	Propane Provider	One Year W/Extensions	1
Allied Tube and Conduit Harvey, IL Hall Signs Inc. Bloomington, IN Vulcan Inc. Foley, AL	Traffic Signs, Post & Hardware	One Year W/Extensions	1
Merritt Veterinary Supplies Inc. Columbia, SC	Animal Drugs & Supplies	One Year W/Extensions	

BID AWARD RECOMMENDATION

Revised 10/22/2012



HUNTSVILLE

The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: _____

BID NUMBER: 41-2013-8200-5

DATE: April 10, 2013

COMMODITY/SERVICE: Hybrid Sedans Pricing Agreement

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND WOODY ANDERSON FORD

RECOMMENDATION: Accept pricing offer on Ford CMAX Hybrid SE and Energi SEL Sedans

Description	Price	UOM	Comment
2013 Ford CMAX Hybrid SE	22,136.00	EA	
2013 Ford CMAX Energi SEL	29,054.00	EA	
Parts & Service Manuals	1,891.99	EA	
Fast-Rate Charger (Uninstalled)	850.00	EA	Installation price TBD
Dealer/Factory Product Training	N/C*	EA	* Current STARS registration presum


INITIAL PURCHASE: N/A (PA Only)

FUNDING SOURCE: TBD

TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☐ One Year w/Additional One Year Extensions as Allowable by State Law
☒ Model Year

APPROVALS:

Department Head


Procurement Services

Council President

Mayor Tommy Battle

Date

Date

BID AWARD RECOMMENDATION


Revised 10/22/2012

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: WATER POLLUTION CONTROLBID NUMBER: 36-2013-80-1DATE: April 10, 2013COMMODITY/SERVICE: Komatsu D51PX-22 DozerAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Tractor & Equipment CompanyRECOMMENDATION: It is the recommendation of this department to accept the low bidder, Tractor & Equipment Co., for the Komatsu D51PX-22 Dozer.

Description	Price	UOM	Comment
Komatsu D51PX-22 Dozer	\$162,302	EA	Low Bid

INITIAL PURCHASE: 162,302.00FUNDING SOURCE: 02-6500-0811-1339TERM OF CONTRACT: ☐ One Time
☐ Three Months
☒ One Year
☐ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)

APPROVALS:


Department Head
Procurement Services_____
Council President_____
Mayor Tommy Battle4/25/13

Date

4/25/13

Date

BID AWARD RECOMMENDATION

Revised 10/22/2012

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: WATER POLLUTION CONTROLBID NUMBER: 36-2013-80-1DATE: April 10, 2013COMMODITY/SERVICE: Kubota KX080-4R3A ExcavatorAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Huntsville Tractor & Equipment, Inc.

RECOMMENDATION: It is the recommendation of this department to award the bid of the Kubota KX080-4R3A Excavator to the lowest local bidder, Huntsville Tractor & Equipment, by exercising the 3% local preference.

Description	Price	UOM	Comment
Kubota KX080-4R3A Excavator	\$109,517.48	EA	3% Local Preference

INITIAL PURCHASE: 109,517.48FUNDING SOURCE: 02-6500-0811-1339

TERM OF CONTRACT: ☐ One Time
☐ Three Months
☒ One Year
☐ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)

APPROVALS:

Department Head

Procurement Services

Council President

Mayor Tommy Battle

4/25/13

Date

4/25/13

Date

BID AWARD RECOMMENDATION

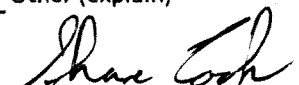
Revised 10/22/2012

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICES
FROM: WATER POLLUTION CONTROLBID NUMBER: 36-2013-80-1DATE: April 10, 2013COMMODITY/SERVICE: CAT 324EL ExcavatorAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Thompson Tractor Company, Inc.RECOMMENDATION: It is the recommendation of this department to award the bid of the CAT 324EL Excavator to the lowest local bidder, Thompson Tractor Company, by exercising the 3% local preference.

Description	Price	UOM	Comment
CAT 324EL Excavator	\$218,908	EA	3% Local Preference

INITIAL PURCHASE: 218,908.00FUNDING SOURCE: 02-6500-0811-1339TERM OF CONTRACT: ☐ One Time
☐ Three Months
☒ One Year
☐ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain) _____

APPROVALS:



Department Head

Procurement Services_____
Council President_____
Mayor Tommy Battle4/25/13

Date

4/25/13

Date

BID AWARD RECOMMENDATION

Revised 10/22/2012

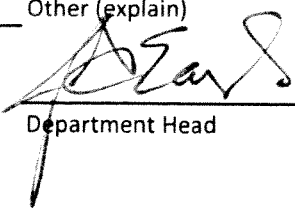
**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: General ServicesBID NUMBER: 40-2013-7400-2COMMODITY/SERVICE: Propane ProviderDATE: April 9, 2013AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Inergy Propane dba Country GasRECOMMENDATION: We recommend Inergy Propane as the Propane Provider for the City of Huntsville. They were the lowest responsive bidder for this commodity.

Description	Price	UOM	Comment
Inergy Propane	1.36	Gallon	Closest bidder was Heritage at \$1.45

INITIAL PURCHASE: _____

FUNDING SOURCE: 01-7400-0501-7503TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain) _____

APPROVALS:



Department Head

Procurement Services_____
Council President_____
Mayor Tommy Battle04/25/2013

Date04/25/2013

Date

Revised 10/22/2012



TO: PROCUREMENT SERVICES

FROM: TRAFFIC ENGINEERING

BID NUMBER: 37-2013-6400-2

DATE: April 12, 2013

COMMODITY/SERVICE: TRAFFIC SIGNS, POST, AND HARDWARE


AGREEMENT BETWEEN CITY OF HUNTSVILLE AND ALLIED TUBE AND CONDUIT

RECOMMENDATION: Traffic Engineering has reviewed the bids thoroughly and we recommend the following sections be awarded to Allied Tube and Conduit, Section II-B.

Description	Price	UOM	Comment
Please see the attached Bid Pricing Sheets for each section.	0.00		
Please see the attached letter from Allied Tube and Conduit			
to correct a mistake. Section 3.2 and 3.3. The box to the			
right should have been marked "YES".			
The delivery will be 30 days ARO.			
Funding Source:01-6400-0403-3202			
01-6400-0411-3202			
23-6400-0813-8135			

INITIAL PURCHASE: AS NEEDED

FUNDING SOURCE: SEE NOTE ABOVE.

TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain) 

APPROVALS:

Rafiqul Karim Khan
Department Head

Procurement Services

Council President

Mayor Tommy Battle

04/25/2013

04/25/2013

Date

Date _____

Revised 10/22/2012



HUNTSVILLE

The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: TRAFFIC ENGINEERING

BID NUMBER: 37-2013-6400-2

DATE: April 12, 2013

COMMODITY/SERVICE: TRAFFIC SIGNS, POST & HARDWARE

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Hall Signs, Inc.

RECOMMENDATION: Traffic Engineering has reviewed the bids thoroughly and we recommend the following sections be awarded to Hall Signs, Inc. Section I-B AND II-A.

Description	Price	UOM	Comment
Please see the attached Bid Pricing Sheets for each section.	0.00		
Funding Source:01-6400-0403-3202			
01-6400-0411-3202			
23-6400-0813-8135			

INITIAL PURCHASE: AS NEEDED

FUNDING SOURCE: SEE NOTE ABOVE

TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain) _____

APPROVALS:

Karen Brewer for Richard Hamer
Department Head

Procurement Services

Council President

Mayor Tommy Battle

04/25/2013

04/25/2013

Date _____

Date _____

BID AWARD RECOMMENDATION

Revised 10/22/2012

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: TRAFFIC ENGINEERINGBID NUMBER: 37-2013-6400-2DATE: April 12, 2013COMMODITY/SERVICE: TRAFFIC SIGNS, POST & HARDWAREAGREEMENT BETWEEN CITY OF HUNTSVILLE AND VULCAN, INCRECOMMENDATION: Traffic Engineering has reviewed the bids thoroughly and we recommend the following sections be awarded to Vulcan, Inc. Section I-A, I-C, I-D, II-C, III-A AND III-B.

Description	Price	UOM	Comment
Please see the attached Bid Pricing Sheets for each section.	0.00		
Please see attached letter from Vulcan, Inc. correcting 2 mistakes. Question # 2.2 was mistakenly answered "NO" in regards to the 12" extruded street name markers.			
Additionally, the pricing was not added to the items 416, 417, 418, and 419.			
Funding Source:01-6400-0403-3202			
01-6400-0411-3202			
23-6400-0813-8135			

INITIAL PURCHASE: AS NEEDEDFUNDING SOURCE: SEE NOTE ABOVETERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)

APPROVALS:

Department Head

Procurement Services_____
Council President_____
Mayor Tommy Battle

04/25/2013

04/25/2013

Date_____
Date

BID AWARD RECOMMENDATION

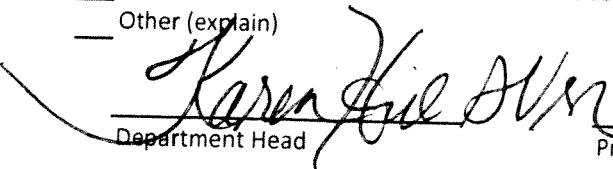
Revised 10/22/2012

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: ANIMAL SERVICESBID NUMBER: 33-2013-76-3DATE: April 15, 2013COMMODITY/SERVICE: ANIMAL DRUGS AND SUPPLIESAGREEMENT BETWEEN CITY OF HUNTSVILLE AND MERRITT VETERINARY SUPPLIES, INC.RECOMMENDATION: We recommend this bid be awarded to the only bidder, Merritt Veterinary Supplies, Inc.

Description	Price	UOM	Comment
SEE ATTACHED	0.00		

INITIAL PURCHASE: \$25,000 per yearFUNDING SOURCE: 01-7600-0506-2105TERM OF CONTRACT: ☐ One Time
☐ Three Months
☐ One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)

APPROVALS:


Department Head
Procurement Services_____
Council President_____
Mayor Tommy Battle_____
4/25/13_____
4/25/13